



POSITION VACANCY ANNOUNCEMENT

Position: Solid Waste Director (FT)
Starting Salary: \$80,000/annual – \$82,000/annual
Posting Date: June 25, 2026

Department: Solid Waste
FLSA Status: Exempt
Closing Date: July 15, 2026

Job Summary:

This position is responsible for managing, planning, organizing, and directing the Solid Waste Department.

Major Duties:

- Schedules and supervises the work of all employees.
- Oversees and administers department budget.
- Ensures invoices and payments are applied to customer accounts.
- Ensures landfill is in compliance with state and federal regulations.
- Oversees training programs for employees in proper disposal of waste.
- Oversees operations of scales as needed.
- Operates heavy equipment as needed.
- Maintains records of daily operations.
- Prepares reports for the state or county as needed.
- Oversees collections of methane samples.
- Interviews prospective employees and makes hiring decisions.
- Ensures equipment is properly maintained and serviced.
- Oversees deposits to the bank.
- Oversees operation of Leachate Treatment plant.
- Serves as liaison between department and the public, county and state officials, and other departments.
- Performs other related duties as required for the efficient operations of the department.

Minimum Qualifications:

- Five years of experience sufficient to thoroughly understand the work of subordinate positions to be able to answer questions and resolve problems.
- Possession of or ability to readily obtain a valid driver's license issued by the State of Georgia for the type of vehicle or equipment operated.
- Possession of or ability to readily obtain State of Georgia certification as a Certified Landfill Operator.
- Or any equivalent combination of education, training, and/or experience which provides the requisite knowledge, skills, and abilities for this job.
- Possession of a high school diploma or equivalent.

Must pass a Background/Reference Check and Pre-Employment Drug Screenings prior to the start of employment.

To Apply: All applicants must complete a Habersham County employment application. Applications can be found online at www.habershamga.com. Applications and a detailed job description can be picked up at the Habersham County Human Resources Department, Administration Building located at 130 Jacob's Way, Clarkesville, GA 30523 in room 303. For more information please call (706) 839-0214.